Dear Parents / Carers

Hi and welcome back!! We hope your all well and happy to be back, as we know we are. Please read carefully as there are a few updates and information for you regarding the nursery.

This term things will be a little different for those who were with us last term.

* We will be limiting the number of groups we have and encouraging more free flow play.
* Hand sanitizer stations will be around the nursery and staff will encourage children to use after playing in certain areas.
* Toilets have 1 extra washing station to use and again staff will ensure all children are washing hands after they use the toilet.
* On dropping of and collection please use the marked areas to line up and wait your turn to drop your child off or collect. Use other side gate for exit. We are aware of siblings new drop off and pick up times, so if necessary you can bring your child a little later (please let us know if you are taking this option) or collect your child a little earlier (please let us know if you are taking this option). Unfortunately, we cannot take any children earlier then our opening times for each session as we are only insured for a certain number of children each session and are not insured to have children before 8.30am.
* Please use the sanitizer outside (when you reach it) and clean your child’s hands before they come into the setting.
* At present we do not allow parents/carers to enter the nursery due to new regulations in relation to Covid-19. We do understand you may be a little hesitant to leave them if your child is a new starter and are upset, but we assure you we will do our best to settle them and will not let them get to distressed. If a child is crying nonstop for at least half hour we will call you to pick them up and maybe talk about a new timetable that will best help them to settle.

If your child comes upset or gets upset when you leave, we will try and get some pictures for you once settled and send them to you to show you they are ok and happy. (this is not always possible, but we will try our best)

* If you would like to speak to someone please wait until the end (when staff member has seen all the children in or out) and we can have a brief chat as each staff member will be needed in ratio.

**Fruit Donations**

Before each session we will have a little black basket outside on the Parent trolley for you to donate some fruit for your child’s snack. E.g. 1 bag of fruit a week, 1 pack of breadsticks or a cucumber. Please do support the setting in this as a lot of our places are funded and with having to buy new resources frequently for the children this does help a great deal.

**Late to collect**

Please ensure you are on time to collect your child. If you are not going to be on time please ring us before 11.30am / 3pm and let us know how long you will be, if there is no answer please leave a message. We finish at 11.30am / 3pm. In our terms and conditions contract we also have a policy stating if you are late there is a fee to pay. So please try your best not to be late as it can also be distressing for your child.

**Key Person**

If your child has just started this September, they will be allocated a key person once settled. We will let you know this in due course and when this has been chosen you will receive your home communication book.

If you have one and when you have one please use this for communicating with your child’s key person. We use this so if you have anything you need answering quickly or your short of time you can write it in the book and place it in the box on the parent trolly.

**Collection**

If someone different is picking your child up please let the staff member at the door know and please make sure they are on your contact sheets on your application form. If not we will have to use a password that you can tell us and the person collecting in order for your child to be collected by the person. If you are collecting your child earlier please let the person on the gate know.

**Change of clothes / bags**

**Please try and label your child’s coat and bags**. Please bring your child spare clothes as they sometimes get wet through play or have accidents when toilet training, so please ensure they have at least one spare top and trouser. Could you also ensure you dress your child appropriately for the weather and not in their best clothes, although we provide aprons, we don’t want good clothes to get ruined.

If anyone has or does get changed with Dolphins spare clothes please bring them back as we have had a lot of our spare clothes not returned.

**Show & Tell**

We will be stopping show and tell until further notice

**Going home bags**

We will be stooping going home bags until further notice

**Healthy settings / Snack shop**

We will be stopping snack shop until further notice

**Scooter club**

We will be stopping scooter club until further notice

We hope to get all the above up and running as soon as we feel it is safe to do so.

**Staffing**

During lockdown we have had some staffing changes…….

Unfortunately, Aisha has left us due to having to travel quite far to get to work and realised it just wasn’t possible to continue. She will be missed, and we wish her all the best for the future. If any of your children had Aisha as their key person they will be allocated a new one as soon as possible.

Gosia who was our Lunchtime assistant has also left us to work and support a local primary school and we wish her all the best.

Olivia has joined our staff team. Olivia has had lots of experience in working in Early Years settings and is qualified as a NVQ level 3. The staff team are looking forward to working with her.

Please see full list of staff below

Lloyd – Manager

Clare – Deputy manager

Deshire – Supervisor

Natalie – Early Years practitioner

Olivia – Early Years Practitioner

Edith – Early Years Practitioner

If you have any questions or unsure of anything on the letter, please let us know and we will do our best to help.

If you have any other general questions for us please don’t hesitate to ask and we can assist you with this.

Contact number for Dolphins Childcare: 07923064607

Email for Dolphins Childcare: dolphins.bridgelink@yahoo.com

Please store this in your phones so you can let us know if your child is not going to be in.

Thank you for your ongoing support - Dolphins Childcare team